

POWERS DELEGATED TO THE MANAGING DIRECTOR

1. To carry out all aspects in relation to the general management of Tayside Contracts.
2. To enter into Contracts for works and services carried out by Tayside Contracts in accordance with Financial Regulations and Tendering Procedures.
3. To invite and open tenders in accordance with Financial Regulations.
4. To negotiate and award contracts in accordance with Financial Regulations.
5. To procure appropriate goods or services in accordance with Financial Regulations.
6. To set pay and conditions of employment and negotiation of these with relevant Trade Unions.
7. To certify and authorise redundancies.
8. To determine representation on appropriate outside bodies.
9. To determine attendance of employees at seminars and conferences.
10. To determine subscriptions and donations.
11. To determine appropriate hospitality to members and officers of HM Government, other local authorities or public bodies who are assisting or co-operating with officer of Tayside Contracts in the carrying out of their duties.
12. To negotiate, in conjunction with the Clerk and Proper Officer, where necessary, financial settlement of tribunal, contractual or similar claims.
13. To enter into such contractual arrangements in conjunction with the Clerk and Proper Officer as are necessary between meetings of the Joint Committee.
14. To sign documents having taken legal advice, where appropriate.