

## JOB DESCRIPTION

**POST TITLE:** School Crossing Patroller

**DIVISION/UNIT:** Facilities Services

**GRADE:** 1

**RESPONSIBLE TO:** Facilities Assistant

**RESPONSIBLE FOR:** N/A

### Job Purpose

Undertake duties concerned with the safe passage of school children and other pedestrians across roads to and from school, which will include control and direction of traffic at crossing areas, operation of hazard warning signs and identification of any roadside hazards.

### Main Duties and Responsibilities

1. Ensure that safe working practices are adhered to, in accordance with Health and Safety legislation and Tayside Contracts' Occupational Health and Safety policy.
2. Uphold and embrace Tayside Contracts vision and values by working in partnership with internal colleagues, external clients and other stakeholders to deliver an efficient and effective service.
3. Treat all individuals with dignity and respect and support Tayside Contracts' Equality and Diversity Policy.
4. Provide a school crossing patrol service in accordance with the legislative guidelines as detailed in Tayside Contracts' School Crossing Patrol handbook.
5. Deal with any complaints or adverse client reports and inform the Facilities Assistant of the complaint, the action taken to resolve it and any further action required.
6. Wear the issued protective clothing/uniform and use the equipment provided in accordance with instructions.

### NOTE

You will be required to undertake other duties appropriate to your grade as directed.

Working Environment	Physical Coordination	Physical Effort	Mental Skills	Concentration	Communication Skills	Dealing with Relationships	Responsibility For Employees	Responsibility for Service to Others	Responsibility for Financial Resources	Responsibility For Physical & Info	Initiative & Independence	Knowledge
4	1	5	1	2	1	1	1	2	1	1	1	1