

JOB DESCRIPTION

POST TITLE: Cleaner (Bus Shelters)

DIVISION/UNIT: Cleaning Unit

GRADE: 2

RESPONSIBLE TO: Lead Cleaner/Cluster Supervisor

RESPONSIBLE FOR: N/A

Job Purpose

Undertake the cleaning of designated bus shelters to ensure that these areas are kept in a clean and hygienic condition.

Main Duties and Responsibilities

1. Ensure that Safe Working Practices are adhered to, in accordance with Health and Safety Legislation and Tayside Contracts' Occupational Health and Safety Policy.
2. Uphold and embrace Tayside Contracts vision and values by working in partnership with internal colleagues, external clients and other stakeholders to deliver an efficient and effective service.
3. Treat all individuals with dignity and respect and support Tayside Contracts' Equality and Diversity Policy.
4. Carry out the cleaning of designated bus shelters, which requires the glass to be cleaned (both sides-where accessible) graffiti and stickers to be removed and any cobwebs/debris swept away.
5. Use approved cleaning agents only and in accordance with instructions.
6. Use cleaning tools and equipment, as directed.
7. Wear/utilise all Personal Protective Equipment supplied.
8. Deal with any complaints or adverse client reports by undertaking remedial work wherever possible. Inform Lead Cleaner/Cluster Supervisor of the complaint, the action taken to resolve it and any further action required.
9. Conduct pre-start vehicle checks on a daily basis, reporting any faults immediately and refuel vehicles at the end of each working day.

NOTE

You will be required to undertake other duties appropriate to your grade as directed.

Working Environment	2
Physical Coordination	2
Physical Effort	5
Mental Skills	1
Concentration	1
Communication Skills	1
Dealing with Relationships	1
Responsibility For Employees	1
Responsibility for Service to Others	2
Responsibility for Financial Resources	1
Responsibility. For Physical & Info	2
Initiative & Independence	1
Knowledge	2