

## COMMUNICATION TO ALL FACILITIES SERVICES DIVISION EMPLOYEES BRIEFING No.4

In light of the First Minister's announcement today that all schools in Scotland will close after Friday 20th March, I consider it appropriate to communicate to you what this will mean to those of you who work in a school environment.

Whilst the closure of all schools would suggest that we will now have a more static position, that is not necessarily the case for all of us engaged in delivering services to schools. For example, we will be required to provide a reduced school meals service to pupils who are entitled to free school meals. We are in discussions with the three Councils of Tayside to agree with them by tomorrow at midday, what the nature of this service will be.

In addition to the free school meals service there will continue to be a requirement for limited school cleaning and janitorial services. Again, we are at an advanced stage in agreeing with the Councils how this could operate in practice.

Given the above, please be advised that all school catering, cleaning and janitorial front-line employees and Facilities Services Division supervisors/managers must report to work as normal on Monday 23rd March, unless advised otherwise by their manager. The position is becoming clearer as plans for delivering limited services are being finalised and you will receive a further communication on the afternoon of Friday 20th March which will provide you with more details.

For School Crossing Patrollers, they will not be required to attend work after Friday 20th March until advised otherwise by their manager.

As you have been advised previously, please continue to refer to advice relating to the impact of COVID-19 for Tayside Contracts' employees on our website [www.tayside-contracts.co.uk](http://www.tayside-contracts.co.uk)

If you have not already done so and wish to provide your email address to us in order to benefit from electronic access to communications such as these, please forward your email address to [Communications@tayside-contracts.co.uk](mailto:Communications@tayside-contracts.co.uk). We will not forward your email address onto any third parties or use it for any other purpose other than to communicate with you.

**Frank Reilly, Head of FM and Human Resources, 18 March 2020**