

TAYSIDE CONTRACTS JOINT COMMITTEE

Dundee City Council
21 City Square
DUNDEE
DD1 3BY

9th November, 2018

TO: ALL MEMBERS OF TAYSIDE
CONTRACTS JOINT COMMITTEE

Dear Sir/Madam

You are requested to attend a MEETING of the **TAYSIDE CONTRACTS JOINT COMMITTEE** to be held in The Council Chamber, The Town and County Hall, The Cross, Forfar on Monday, 19th November, 2018 at 10.00 am.

Please submit any apologies for absence to Willie Waddell, Committee Services Officer, on Telephone 01382 434228 or e-mail willie.waddell@dundeecity.gov.uk

Yours faithfully

ROGER MENNIE

Clerk to the Joint Committee

Distribution:-

Angus Council

Councillor Bob Myles
Councillor Gavin Nicol
Councillor Angus MacMillan-Douglas
Councillor Richard Moore
Councillor Lynne Devine
Councillor Brenda Durno

Dundee City Council

Depute Lord Provost Bill Campbell
Baillie Christina Roberts
Councillor Alan Ross
Councillor George McIrvine
Councillor Margaret Richardson
Councillor Philip Scott

Perth and Kinross Council

Councillor Angus Forbes
Councillor Audrey Coates
Councillor Lewis Simpson
Councillor Sheila McCole
Councillor Dave Doogan
Councillor Mike Williamson

AGENDA OF BUSINESS

1 APOLOGIES/SUBSTITUTIONS

2 DECLARATION OF INTEREST

Members are reminded that, in terms of The Councillors Code, it is their responsibility to make decisions about whether to declare an interest in any item on this agenda and whether to take part in any discussions or voting.

This will include all interests, whether or not entered on your Register of Interests, which would reasonably be regarded as so significant that they are likely to prejudice your discussion or decision-making.

3 MINUTE OF PREVIOUS MEETING

The minute of meeting of the Tayside Contracts Joint Committee, held on 27th August, 2018 is submitted for approval, (copy attached).

4 WORKLOAD REPORT

(Report No [JC36/2018](#) by the Managing Director, copy attached).

5 BUSINESS PLAN – SIX MONTHS UPDATE

(Report No [JC37/2018](#) by the Managing Director, copy attached).

6 LEADERSHIP AND MANAGEMENT DEVELOPMENT STRATEGY (LMDS)

(Report No [JC38/2018](#) by the Managing Director, copy attached).

7 AUDIT UPDATE

(Report No [JC39/2018](#) by the Managing Director, copy attached).

8 ANNUAL PERFORMANCE REPORT 2017/2018

(Report No [JC41/2018](#) by the Managing Director, copy attached).

9 NATIONAL AWARDS

The Managing Director is delighted to report the winning of two National Awards which are:

(a) APSE SERVICE AWARDS 2018

Tayside Contracts, partnered with Dundee City Council were the winners in the category: Best Service Team: Highways, Winter Maintenance and Street Lighting Service at this year's APSE Annual Service Awards in Edinburgh on Thursday 13 September 2018.

These awards, now in their eighteenth year, celebrate the very best in local government frontline services across the UK. Therefore to win was a fantastic achievement for the Dundee Roads Maintenance Partnership.

APSE Chief Executive Paul O'Brien said, "The winners of these awards are amongst the best at delivering outstanding public frontline services. APSE works continually to encourage public service excellence and we are delighted that all our finalists and winning councils are so highly committed to delivering the best possible services for the benefit of their communities."

(b) ASSIST CATERING TEAM OF THE YEAR

Sidlawview Primary School's catering team, won the ASSIST award of Catering Team of the Year. The team has a genuine and sensitive approach with their customers, nursery and primary school pupils.

Their hard work and dedication comes through in their service which never fails to meet the needs of the school, providing meals of a consistently high standard always ensuring that the varied dietary needs of the individual pupils are met with a caring and sensitive approach.

The Joint Committee is asked to note and congratulate both teams in achieving these national prestigious awards that recognise Excellence.

10 DATE OF NEXT MEETING

The next meeting of the Joint Committee will be held in the Council Chamber, Perth and Kinross Council Offices, 2 High Street, Perth on Monday, 18th March 2019 at 10.00am.

The Joint Committee may resolve under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 6, 8, 9 and 10 of Part I of Schedule 7A of the Act.

- 11 FINANCIAL OPERATING STATEMENT FOR THE SIX MONTHS TO 30TH SEPTEMBER, 2018**
- 12 ACCEPTANCE OF TENDERS OVER £25,000 FOR THE THREE MONTHS FROM 1ST JULY, 2018 TO 30TH SEPTEMBER, 2018**
- 13 FLEET PURCHASES 2018/2019 – PHASE 4**