

TAYSIDE CONTRACTS JOINT COMMITTEE

Dundee City Council
21 City Square
DUNDEE
DD1 3BY

15th June, 2018

TO: ALL MEMBERS OF TAYSIDE
CONTRACTS JOINT COMMITTEE

Dear Sir/Madam

You are requested to attend a MEETING of the **TAYSIDE CONTRACTS JOINT COMMITTEE** to be held in the Council Chamber, The Town and County Hall, The Cross, Forfar on Monday, 25th June, 2018 at 10.00 am.

Please submit any apologies for absence to Willie Waddell, Committee Services Officer, on Telephone 01382 434228 or e-mail willie.waddell@dundeecity.gov.uk

Yours faithfully

ROGER MENNIE

Clerk to the Joint Committee

Distribution:-

Angus Council

Councillor Bob Myles
Councillor Gavin Nicol
Councillor Angus MacMillan-Douglas
Councillor Richard Moore
Councillor Lynne Devine
Councillor Brenda Durno

Dundee City Council

Depute Lord Provost Bill Campbell
Baillie Christina Roberts
Councillor Alan Ross
Councillor George McIrvine
Councillor Margaret Richardson
Councillor Philip Scott

Perth and Kinross Council

Councillor Angus Forbes
Councillor Audrey Coates
Councillor Lewis Simpson
Councillor Sheila McCole
Councillor Dave Doogan
Councillor Mike Williamson

AGENDA OF BUSINESS

1 APOLOGIES/SUBSTITUTIONS

2 DECLARATION OF INTEREST

Members are reminded that, in terms of The Councillors Code, it is their responsibility to make decisions about whether to declare an interest in any item on this agenda and whether to take part in any discussions or voting.

This will include all interests, whether or not entered on your Register of Interests, which would reasonably be regarded as so significant that they are likely to prejudice your discussion or decision-making.

3 MINUTE OF PREVIOUS MEETING

The minute of meeting of the Tayside Contracts Joint Committee, held on 19th March, 2018 is submitted for approval. (Copy attached).

4 MEMBERSHIP – PERTH AND KINROSS COUNCIL

It is reported that at the meeting of Perth and Kinross Council held on 25th April, 2018 it was agreed that Councillor Audrey Coates and Councillor Lewis Simpson replace Councillor Caroline Shiers and Councillor Willie Wilson as members of Tayside Contracts Joint Committee.

5 CHANGE OF CONVENERSHIP 2018/2019

It is reported that the term of Convenership held by Perth and Kinross Council is at an end and the position of Convener required to be filled by Dundee City Council in terms of Clause Four of the Minute of Agreement. The position of Convener would be filled by Bailie Christina Roberts.

The position of Vice-Convener would be filled by Councillor Gavin Nicol and the position of Vice-Convener Elect would be filled by Councillor Angus Forbes.

6 AUDIT AND NATIONAL FRAUD INITIATIVE UPDATE

(Report No [JC20/2018](#) by the Managing Director, copy attached).

7 LOCAL CODE OF CORPORATE GOVERNANCE

(Report No [JC10/2018](#) by the Managing Director, copy attached).

8 ANNUAL REPORT AND ACCOUNTS FOR THE YEAR ENDING 31ST MARCH, 2018

(Report No [JC9/2018](#) by the Managing Director, copy attached).

9 BUSINESS PLAN – ANNUAL UPDATE 2017/2018 AND PRIORITIES FOR 2018/2019

(Report No [JC11/2018](#) by the Managing Director, copy attached).

10 REVIEW OF FINANCIAL REGULATIONS

(Report No [JC12/2018](#) by the Managing Director, copy attached).

11 FINANCIAL ARRANGEMENTS WITH DUNDEE CITY COUNCIL

(Report No [JC13/2018](#) by the Managing Director, copy attached).

12 WORKLOAD REPORT

(Report No [JC14/2018](#) by the Managing Director, copy attached).

13 FLEET REPLACEMENT STRATEGY

(Report No [JC15/2018](#) by the Managing Director, copy attached).

14 NEW JOBS/ REGRADINGS - GRADE 11 AND ABOVE

(Report No [JC18/2018](#) by the Managing Director, copy attached).

15 REDUNDANCY/FLEXIBLE RETIREMENT

(Report No [JC19/2018](#) by the Managing Director, copy attached).

16 APSE ANNUAL SEMINAR AND SERVICE AWARDS 2018 – GREENER, CLEANER, SMARTER: REVITALISING FRONTLINE SERVICES

The above mentioned seminar will take place on 12th-13th September, 2018 in Edinburgh.

Members have, in the past, found the annual seminar to be a worthwhile event and it is recommended that the Joint Committee authorise the Convener, Vice-Convener and Vice-Convener Elect to attend the seminar on the Joint Committee's behalf. The cost of the seminar is £409 per person excluding accommodation and travel and subsistence allowances, and can be contained within the 2018/19 revenue budget.

17 DATE OF NEXT MEETING

The next meeting of the Joint Committee will be held in the Council Chamber, The Town and County Hall, The Cross, Forfar on 27th August, 2018.

The Joint Committee may resolve under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 6, 8, 9 and 10 of Part I of Schedule 7A of the Act.

18 ACCEPTANCE OF TENDERS OVER £25,000 FOR THE THREE MONTHS FROM THE 1ST JANUARY, 2018 TO 31ST MARCH, 2018**19 FLEET PURCHASES 2018/2019 – PHASE 2 – PROPOSED FLEET PURCHASES**