

TAYSIDE CONTRACTS JOINT COMMITTEE

Dundee City Council
21 City Square
DUNDEE
DD1 3BY

17th August, 2018

TO: ALL MEMBERS OF TAYSIDE
CONTRACTS JOINT COMMITTEE

Dear Sir/Madam

You are requested to attend a MEETING of the **TAYSIDE CONTRACTS JOINT COMMITTEE** to be held in the Council Chamber, The Town and County Hall, The Cross, Forfar on Monday, 27th August, 2018 at 10.00 a.m.

Please submit any apologies for absence to Willie Waddell, Committee Services Officer, on telephone 01382 434228 or e-mail willie.waddell@dundeecity.gov.uk

Yours faithfully

ROGER MENNIE

Clerk to the Joint Committee

Distribution:-

Angus Council

Councillor Angus MacMillan-Douglas
Councillor Bob Myles
Councillor Gavin Nicol
Councillor Lynne Devine
Councillor Brenda Durno
Councillor Richard Moore

Dundee City Council

Depute Lord Provost Bill Campbell
Bailie Christina Roberts
Councillor Alan Ross
Councillor George McIrvine
Councillor Margaret Richardson
Councillor Philip Scott

Perth and Kinross Council

Councillor Angus Forbes
Councillor Audrey Coates
Councillor Lewis Simpson
Councillor Sheila McCole
Councillor Dave Doogan
Councillor Mike Williamson

AGENDA OF BUSINESS

1 APOLOGIES/SUBSTITUTIONS

2 DECLARATION OF INTEREST

Members are reminded that, in terms of the Councillors' Code, it is their responsibility to make decisions about whether to declare an interest in any item on this agenda and whether to take part in any discussions or voting.

This will include all interests, whether or not entered on your Register of Interests, which would reasonably be regarded as so significant that they are likely to prejudice your discussion or decision-making.

3 MINUTE OF PREVIOUS MEETING

The minute of meeting of the Tayside Contracts Joint Committee, held on 25th June, 2018 is submitted for approval. (Copy attached).

4 MINUTE OF MEETING OF THE GENERAL PURPOSES SUB-COMMITTEE

The minute of meeting of the General Purposes Sub-Committee of Tayside Contracts Joint Committee held on 27th June, 2018 is submitted for noting. (Copy attached).

5 WORKLOAD REPORT

(Report No [JC25/2018](#) by the Managing Director, copy attached).

6 AUDIT UPDATE

(Report No [JC26/2018](#) by the Managing Director, copy attached).

7 PERCENTAGE SHARE OF THE BUSINESS

(Report No [JC27/2018](#) by the Managing Director, copy attached).

8 EQUALITIES PROGRESS REPORT

(Report No [JC28/2018](#) by the Managing Director, copy attached).

9 ANNUAL SICKNESS ABSENCE MANAGEMENT AND HEALTH SURVEILLANCE REPORT 2017/2018

(Report No [JC29/2018](#) by the Managing Director, copy attached).

10 ANNUAL RECRUITMENT AND RETENTION REPORT 2017/2018

(Report No [JC30/2018](#) by the Managing Director, copy attached).

11 ANNUAL TRAINING AND DEVELOPMENT REPORT

(Report No [JC31/2018](#) by the Managing Director, copy attached).

12 ANNUAL HEALTH AND SAFETY REPORT

(Report No [JC32/2018](#) by the Managing Director, copy attached).

13 OUTCOME OF GEDDES LITIGATION

(Report No [JC21/2018](#) by the Managing Director, copy attached).

14 PROGRAMME OF MEETINGS 2019

It is proposed that the programme of meetings for the Joint Committee over 2019 be as follows:-

<u>Date</u>	<u>Time</u>	<u>Venue</u>
Monday, 18th March, 2019	10.00 a.m.	Council Chamber, 2 High Street, Perth
Monday, 24th June, 2019	10.00 a.m.	Council Chamber, 2 High Street, Perth
Monday, 26th August, 2019	10.00 a.m.	Council Chamber, 2 High Street, Perth
Monday, 18th November, 2019	10.00 a.m.	Council Chamber, 2 High Street, Perth

15 DATE OF NEXT MEETING

The next meeting of the Joint Committee will be held in the Council Chamber, The Town and County Hall, The Cross, Forfar on 19th November, 2018 at 10.00 a.m.

The Joint Committee may resolve under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 6, 8, 9 and 10 of Part I of Schedule 7A of the Act.

16 ACCEPTANCE OF TENDERS OVER £25,000 FOR THE THREE MONTHS FROM 1ST APRIL, 2018 TO 30TH JUNE, 2018

17 FINANCIAL OPERATING STATEMENT FOR THE THREE MONTHS TO 30TH JUNE, 2018

18 FLEET PURCHASES 2018/2019 - PHASE 3