

TAYSIDE CONTRACTS JOINT COMMITTEE

Dundee City Council
21 City Square
DUNDEE
DD1 3BY

16th August, 2019

TO: ALL MEMBERS OF TAYSIDE
CONTRACTS JOINT COMMITTEE

Dear Sir/Madam

You are requested to attend a MEETING of the **TAYSIDE CONTRACTS JOINT COMMITTEE** to be held in the Council Chamber, Council Offices, Perth and Kinross Council, 2 High Street, Perth on Monday, 26th August, 2019 at 10.00 am.

Please submit any apologies for absence to Willie Waddell, Committee Services Officer, on Telephone 01382 434228 or e-mail willie.waddell@dundeecity.gov.uk

Yours faithfully

ROGER MENNIE

Clerk to the Joint Committee

Distribution:-

Angus Council

Councillor Bob Myles

Councillor Gavin Nicol

Councillor Angus MacMillan-Douglas

Councillor Richard Moore

Councillor Beth Whiteside

Councillor Brenda Durno

Dundee City Council

Depute Lord Provost Bill

Bailie Christina Roberts

Councillor Steven Rome

Councillor George McIrvine

Councillor Margaret Richardson

Councillor Philip Scott

Perth and Kinross Council

Councillor Angus Forbes

Councillor Audrey Coates

Councillor Lewis Simpson

Councillor Sheila McCole

Councillor Dave Doogan

Councillor Mike Williamson

AGENDA OF BUSINESS

1 APOLOGIES/SUBSTITUTIONS

2 DECLARATION OF INTEREST

Members are reminded that, in terms of The Councillors Code, it is their responsibility to make decisions about whether to declare an interest in any item on this agenda and whether to take part in any discussions or voting.

This will include all interests, whether or not entered on your Register of Interests, which would reasonably be regarded as so significant that they are likely to prejudice your discussion or decision-making.

3 MINUTE OF PREVIOUS MEETING

The minute of meeting of the Tayside Contracts Joint Committee, held on 24th June, 2019 is submitted for approval. (Copy attached).

4 WORKLOAD REPORT

(Report No [JC21/2019](#) by the Managing Director, copy attached).

5 AUDIT UPDATE

(Report No [JC22/2019](#) by the Managing Director, copy attached).

6 EQUALITY MAINSTREAMING PROGRESS REPORT

(Report No [JC23/2019](#) by the Managing Director, copy attached).

7 ANNUAL SICKNESS ABSENCE MANAGEMENT AND HEALTH SURVEILLANCE REPORT 2018/2019

(Report No [JC24/2019](#) by the Managing Director, copy attached).

8 ANNUAL RECRUITMENT AND RETENTION REPORT 2018/2019

(Report No [JC25/2019](#) by the Managing Director, copy attached).

9 ANNUAL TRAINING AND DEVELOPMENT REPORT

(Report No [JC26/2019](#) by the Managing Director, copy attached).

10 ANNUAL HEALTH AND SAFETY REPORT

(Report No [JC27/2019](#) by the Managing Director, copy attached).

11 PERCENTAGE SHARE OF BUSINESS

(Report No [JC28/2019](#) by the Managing Director, copy attached).

12 PROGRAMME OF MEETINGS 2020

It is proposed that the programme of meetings for the Joint Committee over 2020 be as follows:-

<u>Date</u>	<u>Time</u>	<u>Venue</u>
Monday, 16th March, 2020	10.00 am	Committee Room 1, 14 City Square, Dundee
Monday, 22nd June, 2020	10.00 am	Committee Room 1, 14 City Square, Dundee
Monday, 24th August, 2020	10.00 am	Committee Room 1, 14 City Square, Dundee
Monday, 16th November, 2020	10.00 am	Committee Room 1, 14 City Square, Dundee

13 DATE OF NEXT MEETING

The next meeting of the Joint Committee will be held in the Council Chamber, Council Offices, Perth and Kinross Council, 2 High Street, Perth on Monday, 18th November, 2019 at 10.00 am.

The Joint Committee may resolve under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 6, 8, 9 and 10 of Part I of Schedule 7A of the Act.

14 FINANCIAL OPERATING STATEMENT FOR THREE MONTHS TO 30TH JUNE, 2019

15 FLEET PURCHASES 2019/2020 PHASE 3

16 FLEET PURCHASES 2020/2021 – 26T(GVW) CHASSIS CAB AND SURFACE DRESSING BITUMEN

17 FLEET PURCHASES 2020/2021 – 19T(GVW) CHASSIS CAB WITH REFRIGERATED BOX VAN BODY AND TAIL LIFT